



King's College

TAUNTON

November 2023

Dear Applicant

Thank you for your recent request for an application pack. Contained within your pack you will find the following documents:

- Job Description
- Application form
- Equal Opportunities Monitoring form

Please refer to the following school policies found on the School website www.kings-taunton.co.uk:

- Child Protection Policy - <https://www.kings-taunton.co.uk/assets/uploads/documents/policies-kings-college/20-kst-child-protection-and-safeguarding-policy-updated-sept-2021-version-2.pdf>
- Appointment & Recruitment Policy – <https://www.kings-taunton.co.uk/assets/uploads/documents/67-kst-recruitment-selection-and-disclosure-policy-sep-2021.pdf>
- Privacy Notice - <https://www.kings-taunton.co.uk/assets/uploads/documents/79-kst-privacy-policy-duplicate-duplicate-duplicate.pdf>
- Equal Opportunities Policy (employees) - <https://www.kings-taunton.co.uk/assets/uploads/documents/policies/88-equal-opportunities-policy-employees-april-2021.pdf> Please ensure you read these policies before you complete your application.

Unfortunately, due to the considerable number of enquiries for vacancies, we are unable to acknowledge receipt of written applications unless you specifically request this by enclosing a stamped addressed envelope. If you have not heard from us within 2-3 weeks of the closing date you should assume that your application has been unsuccessful on this occasion.

Thank you for your interest in working for King's Schools Taunton Ltd.

Yours sincerely

Mrs Lisa Thompson, Assoc CIPD

HR Manager

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