



King's Hall School
TAUNTON



King's College
TAUNTON

Part of King's Schools Taunton Limited

Appointment of
**APPRENTICE
GROUNDS PERSON**

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AN INTRODUCTION TO KING'S

King's College is a thriving boarding and day school of approximately 470 pupils. It combines strong academic achievement, traditional values and excellent pastoral care with a progressive, modern outlook, providing girls and boys aged 13–18 with the opportunities, confidence and ability to reach their full potential within a happy and caring environment.

King's Hall Prep School (located some three miles away) combines with King's College to provide a continuous education from 2-18. The two schools are run by one governing body, with many functions (marketing, strategy and finance for example) undertaken jointly.

Governed and run by King's Schools Taunton Limited, King's College and King's Hall have a number of staff who are based across both school sites, and are hence employed under King's Schools.

Both schools have a rich and welcoming family and community ethos. For relatively small schools, we have an enviable record of success in all areas. King's College has regularly topped GCSE and A level league tables for Somerset.

Offering a broad range of co-curricular activities, both schools are renowned for their success in sport, music, performing arts, fine art, design technology and outdoor pursuits. In many of these activities our pupils have achieved success at national and even international levels.

Good discipline is encouraged in a firm and positive way within a supportive pastoral framework. King's is strong on manners and social skills and pupils go on to thrive at good universities and in their professional careers.

In short, we are purposeful, outward-looking, down-to-earth, friendly schools.

ABOUT TAUNTON

Taunton is the county town of Somerset, in the South West of England. It is a busy market town with excellent road and rail links, located between junction 25 and 26 on the M5, 25 minutes north of Exeter and 35 minutes south of Bristol.

A growing commercial and residential centre, Taunton has a splendid small theatre, the County Cricket Ground, a successful rugby club, a delightful museum, the usual shopping outlets and restaurants, and a regular farmers' market.

The fast West Country train service reaches Paddington in under two hours.

In their everyday life around the school, our pupils show the confidence to succeed, and the determination to give of their very best.



THE ROLE *Job Summary*

Working at both King's College and King's Hall School. Under the direction and supervision of the Grounds Manager, Lead Gardener or Grounds person (depending upon task), to provide a professional grounds maintenance and gardening service that provides the upkeep and high quality appearance of the grounds and gardens.

Duties and Responsibilities

- To work as part of the grounds team but also within the gardens team when required, in order to achieve a high standard grounds and gardens maintenance service.
- To undertake grounds duties including:
 - Routine preparation and maintenance work on a range of sports facilities and surfaces including grass and artificial surfaces.
 - Setting up sports pitches and amenity surfaces.
 - Undertaking minor construction and landscaping work.
- Operating a variety of turf machinery and powered hand tools, ensuring equipment is regularly maintained.
- Undertaking a range of horticultural operations such as applying fertilisers and weed control.
- Maintaining hedges around the site.
- Applying salt in icy conditions and clearing snow when required.
- Clearing leaves during the autumn and winter months.
- Maintaining the school gardens to a high standard.

This is a broad summary of tasks and responsibilities to be carried out within this role. The post holder may be asked to carry out duties of a similar nature bearing in mind their capabilities. The post holder must undertake any reasonable task requested of him/her by the Grounds Manager or a senior member of the School staff.

Core time is Monday to Friday, 8.00am to 4.30pm (with 30 mins for lunch). These times will be subject to variation as the needs of the Schools arise. You may need to attend college one day a week.

HEALTH & SAFETY AT WORK STATEMENT

It is the responsibility of all staff to be aware of their duties under the Health & Safety at Work Act and under specific local or departmental health & Safety policies.

Training

Attend the relevant training course in liaison with Cannington College for the two-year apprenticeship period.

Attend training courses and coaching in or out of house as appropriate for your position and your personal development.

Attend staff meetings as is required to facilitate effective communication.

Appraisal

The post holder will receive an appraisal and performance review at least annually, involving the post holder and the Grounds and Gardens Manager with the Operations Manager acting as 'Grandparent'.

General

- Promote and safeguard the welfare of children and young persons with whom you come into contact.
- Undertake any other duties as required by your manager in order to meet the changing needs and demands of the Schools.
- Conduct yourself with professionalism, tact and diplomacy at all times as a representative of King's Schools Taunton.

This job description is provided to assist the post holder to know their principal duties. It may be amended in consultation with the holder without change to the level of responsibility or remuneration appropriate to the post.

PERSON SPECIFICATION

	Essential	Desirable	How Identified
Qualifications	English GCSE Maths GCSE	A qualification in sports turf or grounds and gardens related subject	Application form/interview
Knowledge and skills	Ability to use IT systems Ability to use own initiative		Application form/interview
Experience	N/A	Previous experience as a grounds or gardens person	Application form/interview
Personal qualities and competencies	Self motivated and dedicated Ability to communicate with staff, parents, visitors, pupils and members of the public Willingness to be adaptable and work unsociable hours as required by the role		Interview

The qualities and experience outlined in the person specification will be assessed by the following methods:

- King's College application form
- References from current employer and other, chosen, professionals

HOW TO APPLY

Candidates are expected to have read the enclosed appointment policy and agreed to the terms within.

King's College has its own pay scale and there are discounts at both King's Hall and King's College for staff children.

Please apply by completing the appropriate King's College application form (we are unable to accept CVs without our application form).

Please write a brief letter of application, addressed to the HR Manager, and complete the application form enclosed and send by email or letter to:

Craig Sweet
HR & Payroll Officer
King's College, Taunton, Somerset, TA1 3LA

01823 328105
csweet@kings-taunton.co.uk
www.kings-taunton.co.uk

The closing date for applications is 26 November 2021





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www.kings-taunton.co.uk

01823 285920
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