



King's Schools

TAUNTON

February 2019

Dear Applicant

Thank you for your recent request for an application pack.

Contained within your pack you will find the following documents:

- Job Description
- Application form

Please refer to the following school policies found on the School website www.kings-taunton.co.uk:

- Child Protection Policy - <http://www.kings-taunton.co.uk/assets/kct/assets/documents/about-kings/policies/kst-child-protection-and-safeguarding-policy-march-2018-new.pdf>
- Appointment & Recruitment Policy – <http://www.kings-taunton.co.uk/assets/kct/documents/recruitment-selection-and-disclosure-policy.pdf>
- Privacy Notice - <http://www.kings-taunton.co.uk/assets/kct/assets/documents/about-kings/policies/79-privacy-policy-apr-18-2.pdf>

Please ensure you read these policies before you complete your application.

Unfortunately, due to the considerable number of enquiries for vacancies, we are unable to acknowledge receipt of written applications unless you specifically request this by enclosing a stamped addressed envelope. If you have not heard from us within 2-3 weeks of the closing date you should assume that your application has been unsuccessful on this occasion.

Thank you for your interest in working for King's Schools Taunton Ltd.

Yours sincerely

**Mrs Lisa Thompson, Assoc CIPD
HR Manager**

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